



**UNIVERSITY OF
GEORGIA**
Terry College of Business

Erin Lancaster
Business Manager II

Executive MBA Program
3475 Lenox Road NE, Suite 300
Atlanta, Georgia 30326
706-542-4970 | erin88@uga.edu
www.uga.edu

To Whom It May Concern:

The University of Georgia Executive Master of Business Administration (EMBA) is a flat-fee program approved by the University System of Georgia Board of Regents (BOR). The total flat-fee cost covers the entire program's tuition and select mandatory University fees, simulations, professional development co-curricular programming, executive coaching, meals during class weekends, two Athens, GA 4-day residencies, and one international residency (minus airfare and visa costs). The fees included in the tuition *do not* include textbooks, case studies, other student fees such as student activity, student center, athletic, recreation, health or transportation and are not included in the total cost of the program.

The total cost for students in the class matriculating 2024-2026 is \$74,750 for Georgia and non-Georgia residents. The program price is based on many factors including direct and indirect costs; therefore, it is not based on a fixed cost per credit hour or course. The program is 18-months or five consecutive semesters in length. It consists of 17 courses taught in 10 modules. The delivery is lockstep with a fixed schedule where students complete the program together as a cohort. Tuition is charged in five equal installments across the five semesters. A commitment deposit of \$1,000 is applied to the first payment. See website: <https://www.terry.uga.edu/mba/executive/admissions/tuition/>

Due to the flat-rate fee structure there is no breakdown of itemized costs or charges. An eStatement (tuition receipt) may be printed through Student Accounts via Athena (UGA's official student system). A student's class details and grades may be printed from Athena as well by the student. Tuition rates subject to Board of Regents approval.

Executive MBA Payment Structure:

Estimated Payment Deadlines	Semester	EMBA Module(s)	Courses	Tuition Payment
9/2024	Fall 2024	Module 1 Module 2	Organizational Behavior and Leadership (residency) Economic Analysis for Business Leaders Analytical Tools for Decision Making	\$14,950 *includes \$1,000 deposit
1/2025	Spring 2025	Module 3 Module 4	Financial Accounting and Reporting Marketing Management Managerial Finance Legal & Regulatory Environment of Business	\$14,950
6/2025	Summer 2025	Module 5 Module 6	International Residency Negotiations Elective	\$14,950
8/2025	Fall 2025	Module 7 Module 8	Operations Management Information Technology and Strategy Entrepreneurship & New Venture Creation Leading Evolving Organizations	\$14,950
1/2026	Spring 2026	Module 9 Module 10	Strategic Management Human Resource Management Executive Capstone (residency)	\$14,950

If you have any further questions or concerns, please feel free to contact me.

Sincerely,

Erin Lancaster



Bursar & Treasury Services

Finance & Administration

UNIVERSITY OF GEORGIA

Bursar & Treasury Services
424 E Broad Street
Business Services Building
Athens, GA 30602-4227
706-542-2965 | stuacct@uga.edu

Sponsored Billing (Third Party Payments)

Some employers and agencies assist students with their educational costs. With the proper documentation (see billing authorization requirements below), the University of Georgia will bill an outside organization (sponsor) for a student's tuition, fees, room and board, or other charges on the student account system. In order for the University of Georgia to set up the billing with a third party, please do the following:

- Contact us before the semester begins to let us know you are a sponsored student (acctrec@uga.edu). A billing authorization from your sponsor should be received at least one week prior to the payment deadline. If we do not have your authorization on file by the deadline, we cannot guarantee that your classes will not be dropped for non-payment.
- Pay any charges not covered by your sponsor by the payment deadline to avoid schedule cancellation.

Billing Authorization Requirements:

We must have a billing authorization from the sponsor on file. An authorization letter or voucher must be on the sponsor's letterhead, including the original signature of an official authorized to obligate payment by the company/organization.

The University of Georgia requires authorization from the sponsor in order to establish a billing contract to bill your sponsor directly for payment of your student account charges. This billing authorization must:

1. Be written in English under the sponsor's official letterhead.
2. Contain no restrictions or contingencies (for example, if the sponsor requires grades or transcripts prior to payment, the transaction does not qualify as Sponsored Billing, so the student is responsible for payment by the billing due date and then must seek reimbursement from the sponsor).
3. The authorization letter or voucher must itemize the type of fees and charges the sponsor will be responsible for, such as tuition, housing, meal plan, mandatory fees, health insurance, course and lab fees, etc.
4. Stipulate the exact begin and end dates of the period for which the sponsor will pay the student's charges (note: if the sponsor wishes to continue payment after the end date, the sponsor must submit a new Authorization). The voucher will only be valid for one academic year. Your sponsor must submit a voucher each academic year in order to continue the authorization process.
5. Indicate the student's full name and UGAID.
6. Indicate the name, billing address, telephone number, and email address of the contact person at the company/organization responsible for payment.

Upon receipt of a valid billing authorization, Student Account Services will apply a conditional credit to the sponsored student's account, then bill the sponsor after the drop and add period. Students whose sponsor has not authorized full payment of all tuition and fees are responsible for paying all remaining charges by the payment deadline.

Students whose sponsor fails to pay the authorized charges within 60 days from when they are billed will have their conditional credit reversed and be billed for the unpaid charges. A financial hold may be placed on the student's account until the balance is paid in full. Students are encouraged to remain in contact with their sponsor until the terms of the billing authorization have been met.

Billing Authorizations should be emailed to acctrec@uga.edu or mailed to the following address:

University of Georgia
Accounts Receivable
110 Business Services Building
424 East Broad Street
Athens, GA 30602-4227

Contact Lena Anglin (langlin@uga.edu), UGA Bursar's Office, for additional questions.
https://busfin.uga.edu/bursar/payments_options.pdf