Testing Requirements

The Terry College of Business <u>requires</u> all applicants to a Terry Major report an ACT/SAT score. If you believe your ACT/SAT scores do not represent your current performance level, you have the option to supplement your application by taking the ETS Proficiency Profile exam – a general assessment exam. Students applying to the accounting and finance majors are also required to complete the Terry Accounting Exam as part of their major admission application. Details on the full Terry major application process can be found on the <u>undergraduate programs admission page</u>. The questions and answers below are meant to provide you with important information, specifically on the testing requirements of the major admission application.

Do I need to self-report my ACT/SAT scores as part of my application?

If the University of Georgia does not have your ACT/SAT test score as a part of its official record, you will need to self-report an ACT/SAT test score as part of the College's major application process. To check if UGA already has an official ACT and/or SAT test score in your record:

1. Log into Athena: https://athena.uga.edu/
2. Select the "Student" option, select the "Student Records" option, select "View Test Scores"

If you see either an ACT or SAT test score on the screen, your scores are already part of the University's records and you do not need to self-report or resubmit scores to UGA.

If you do not see these scores, you need to self-report your test scores as part of the Terry major application process. **To self-report your test scores,** you need to submit scores and provide a pdf document(s) containing all of the scores used to construct your self-reported scores (see instructions on page 2 for the ACT and page 3 for the SAT). Although you may, you are not required to submit information for more than one exam or more than one attempt. In fact, self-reporting a single exam will reduce your cost of officially reporting if you are required to do so.

Do I need to officially submit ACT and/or SAT test scores to the University of Georgia in addition to self-reporting my scores?

If you matriculated as a freshman to a school NOT in the University System of Georgia (a private institution in the state of Georgia or an out of state institution), you will need to officially submit test scores to UGA in addition to self-reporting your scores in your Terry Major application. A list of University System of Georgia schools can be found at https://www.usg.edu/institutions/. If your school is not on this list, you will need to officially submit your scores directly to the University of Georgia's Admissions Office.

To request ACT scores (UGA's ACT reporting code = 0872):

http://www.act.org/content/act/en/products-and-services/the-act/scores/sending-your-scores.html

To request SAT scores (UGA's SAT reporting code = 5813):

https://collegereadiness.collegeboard.org/sat/scores/sending-scores/old-scores

If you matriculated to a USG school other than UGA and you do not give us permission to use your USG scores during the application process, you are required to officially submit your scores directly to the Admissions Office of the University of Georgia using the process described above.

Please act today – ACT processing can take up to 1 week and SAT processing can take 1- 3 weeks. If scores are not received by the mid-point of the semester in which you are applying to a Terry major, your admission decision may be impacted.

What if I never took the ACT/SAT standardized test?

Note that an ACT/SAT score is a required component for a complete Terry major application and for a student to receive the highest level of consideration. If you have not taken the ACT or SAT, you <u>MUST</u> take the ETS to receive any level of consideration.

Should I take the ETS exam to supplement my application?

If you believe your ACT/SAT scores do not represent your current performance level, you have the <u>option</u> to supplement your application by taking the ETS exam. The ETS Proficiency Profile is a timed assessment of core skills — critical thinking, reading, writing and mathematics. The ETS Proficiency Profile is administered by the UGA Testing Center, and all questions regarding testing times and costs should be directed to the Testing Center (testing.uga.edu).

Do I need to take the Terry Accounting Exam?

Accounting and Finance major applicants are required to also complete the Terry Accounting Exam as part of the Terry Major application process. The Accounting Exam is administered by the UGA Testing Center, and all questions regarding testing times and costs should be directed to the Testing Center (testing.uga.edu).

Self-reporting Your ACT Test Scores

On your Terry Major application, if you submit scores from the ACT, you will be asked to report your scores in the areas of English and Mathematics, as well as your composite score. You are not required to submit information from more than one exam attempt. If you choose to report the results for more than one attempt of the ACT, the highest score in each of the areas noted above will be used. In the example below, the applicant submitted scores from two attempts. Students can download copies of scores for all testing attempts in a single PDF using the print-to-PDF function.

	Attempt 1	Attempt 2	Max. score of attempts
Testing Date	09/01/16	01/01/17	
Composite	32	30	32
English	34	29	34
Mathematics	27	30	30

Please note that reporting such information falls under the Student Conduct Code and Academic Honesty policies of the University of Georgia. Please be careful and honest in your reporting. Note that scores will be verified, and incorrectly reported scores may result in a change in your major admission status.

Gathering information needed to self-report ACT scores on your application:

1. Go to MyACT homepage (http://www.my.act.org).
2. Log in to your ACT Web Account using the user ID and password you created when you originally signed up for the ACT. If you forgot either your user ID or password, use the "Forgot User ID?" or "Forgot password?" link to retrieve your account info.
3. Click on the "Scores" tab in the upper-left corner of the webpage. Then, on the right, click "MyReports" under the box titled "What did College and Agencies Receive?" This page should list the scores for all testing attempts.
4. Print this webpage to a pdf file (select "print to pdf" as printer) –be mindful of where you save it. If you do not see an option to print to a pdf, please load Adobe Reader to your computer.

Self-reporting Your SAT Test Scores

On your Terry Major application, if you submit scores from the old SAT, you will be asked to report your score in the areas of Critical Reading, Mathematics, and Writing. If you report scores from the New (revised) SAT, you will be asked to report your scores in the areas of Evidenced-Based Reading and Writing, Mathematics and your total score. **Please do not mix results from the old SAT and the new (revised) SAT.** Note you may wish to submit scores from a single SAT exam if little variation in scores exists. If you choose to report the results for more than one attempt of the SAT, the highest score in each of the areas noted above will be used. You will be asked to upload a pdf file for each exam used in your application. In the example for the old SAT, the applicant must only submit scores for one of the exam attempts and a single pdf file containing exam scores. However, in the example for the revised SAT, the applicant will need to report the scores for each exam and upload a pdf file for each attempt during the application process.

Old SAT - prior to 3/2016	Attempt 1	Attempt 2	Max. score of attempts
Testing Date	08/01/15	11/01/15	
Critical Reading	560	580	580
Mathematics	620	620	620
Writing	690	690	690

OR

Revised SAT - after 3/2016	Attempt 1	Attempt 2	Max. score of attempts
Testing Date	05/07/16	08/01/16	
Total Score	1520	1520	1520
Evidence-Based Reading and Writing	790	780	790
Mathematics	730	740	740

Please note that reporting such information falls under the Student Conduct Code and Academic Honesty policies of the University of Georgia. Please be careful and honest in your reporting. Note that scores will be verified, and incorrectly reported scores may result in a change in your major admission status.

Gathering information needed to self-report SAT scores on your application:

1. Go to the SAT home page (https://collegereadiness.collegeboard.org/sat).
2. Click the yellow box that says "Get Your Scores".
3. Select "View Details" for the exam you would like to review
4. Select "Download Report" to generate a pdf – be mindful of where you save it.
5. Repeat the steps above for each exam you wish to use in your self-report.